Call to Order:
Governor Allen Whetsell called the meeting to order at 10:35 a.m.

Pledge of Allegiance:
Governor-elect Matthew Cantrall led the Pledge of Allegiance.

Invocation:
District Treasurer Chuck Gugliuzza gave the invocation.

Roll Call:
Executive Director Winternheimer's roll call recorded the 2012-13 District Board Members' attendance:

2012-13 Trustees Present:
Governor Allen Whetsell
Governor-Elect Matthew Cantrall
Immediate Past Governor Eddie Lee
Past Governor Tom Ramiccio
Past Governor Donna Parton
Treasurer Chuck Gugliuzza
Executive Director Melanie Winternheimer
Division 1 Lt. Governor Ralph "Ed" Dunbar
Division 2 Lt. Governor Stan Peacock
Division 3 Lt. Governor James Ledbetter
Division 4 Lt. Governor Sara Matakaitus
Division 5 Lt. Governor Butch Shadwell
Division 6 Lt. Governor Sally Leitzman
Division 7 Lt. Governor Mavis Liddie
Division 8 Lt. Governor Al Johnson
Division 9 Lt. Governor Richard Chapman
Division 10 Lt. Governor Todd Smith
Division 11 Lt. Governor Ted Hartselle
Division 12 Lt. Governor Lou Remz
Division 13 Lt. Governor Allen Yergovich
Division 14 Lt. Governor Sharon Moody
Division 15 Lt. Governor Eric Hines
Division 17 Lt. Governor Gordon Wardell
Division 18N Lt. Governor Jackie Booth
Division 18S Lt. Governor Connie Thrasher
Division 19 Lt. Governor Robert Jarrett
Division 20 Lt. Governor Lee Hooks
Division 21 Lt. Governor John Sullivan

Division 22 Lt. Governor John Esquivel
Division 23 Lt. Governor Harvey Ross
Division 24 Lt. Governor David Lockhart
Division 26 Lt. Governor John Clemetson

Also Attending:
Florida Kiwanis Foundation President Don Fineout
Florida Kiwanis Foundation President-elect Matt Sheehan
Florida Kiwanis Foundation Vice-President Dave Liddell
Florida CKI District Secretary Victor Roa
Florida Key Club Governor Sam Kerce

2012-13 Trustees Absent:
Division 16 Lt. Governor Jim Vensel
Division 25 Vacant

Quorum:
Executive Director Winternheimer confirmed the presence of a quorum for the conduct of business.

International Representation:
The Kiwanis International Board was represented at the Board Meeting and throughout the convention by International Trustee Jane Erickson. Jane was assigned by 2012-13 International President Tom DeJulio as Board Counselor to the Florida District. Jane’s husband, Past Governor Gus Erickson, also attended the convention.

Acknowledgement of Guests and Opening Comments:
Governor Whetsell thanked the guests and the Board for attending, giving special recognition to the Key Club Board Members represented.

Approval of Authorized Signers on Kiwanis Family Accounts:
Lt. Governor Remz made a motion to designate and approve the signers for the Kiwanis Family Accounts. The motion was seconded by Lt. Governor Matakaitus and carried. The designated signers are:
   a) Governor, Executive Director/District Secretary or Treasurer for Kiwanis Accts.
   b) Kiwanis Executive Director for Foundation SLP Accts. Fdtn. Pres. Emergency Signer

Approval of District Committee Chair Appointments:
Lt. Governor Hooks made a motion to approve Governor Whetsell’s 2012-13 Appointment of Committee Chairs. The motion was seconded by Lt. Governor Sullivan and carried. The 2012-13 Committee Chairs can be found at www.floridakiwanis.com
Vacancy in District Chair position for CKI Administrator
With the successful election of Matthew Cantrall to 2012-13 FL District Governor-elect, Karen Creighton was appointed to Cantrall’s unfilled term as CKI Administrator. Lt. Governor Hooks made a motion to accept the appointment which was seconded by Lt. Governor Leitzman. The motion carried.

Approval of Appointments to Long Range Finance Committee:
Lt. Governor Chapman made a motion to approve Governor Whetsell’s appointments to the Long Range Finance Committee. The motion was seconded by Lt. Governor Yergovich and carried.

The appointees are:
- a) Al Johnson, Division 8
- b) Todd Smith, Division 10

Appointment of Bylaws & Policies & Procedures Review Committee:
Lt. Governor Thrasher made a motion to approve Governor Whetsell’s Appointments to the Bylaws and Policies and Procedures Review Committee. The motion was seconded by Lt. Governor Hines and carried.

The appointees are:
- a) Stan Peacock, Division 2
- b) Sally Leitzman, Division 6
- c) Robert Jarrett, Division 19
- d) Donna Parton, Past Governor

Adoption of 2010-11 Florida Kiwanis Family Operational Budgets:
- a) Ratification of 2011-12 District Board Approval of Kiwanis 2012-13 Budget
- b) Ratification of 2012-13 Key Club Budget
- c) Ratification of 2012-13 CKI Budgets

Lt. Governor Johnson made a motion to ratify the organizational budgets of Kiwanis, Key Club and CKI for 2012-13. The motion was seconded by Lt. Governor Remz and carried.

- d) Adoption of proposal for accounting, bookkeeping and payroll services

Lt. Governor Dunbar made a motion to approve the adoption of the proposal to have L. George Leonard, CPA, PA perform the accounting, bookkeeping and reporting activities for the six Kiwanis entities as well as all payroll services. The motion was seconded by Lt. Governor Hartselle and carried.

Creation of 2012-13 Executive Committee:
Lt. Governor Johnson made a motion to authorize the creation of a 2012-13 Executive Committee. The motion was seconded by Lt. Governor Clemetson and carried.

Nominations and Election to the Executive Committee:
- a) The following Lt. Governors accepted nominations to the Executive Committee:
MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2012-2013 BOARD
OF TRUSTEES OF THE FLORIDA DISTRICT OF KWANIS INTERNATIONAL
TAMPA MARRIOTT WATERSIDE RESORT AND MARINA, TAMPA FLORIDA
FLORIDA BALLROOM 1-3,
10:30 A.M., SUNDAY, AUGUST 12, 2012

b) Lt. Governors Matakaitus, Chapman and Sullivan were elected by ballot by the Lt.
   Governors.

Lt. Governor Leitzman made a motion to confirm the appointment of Lt. Governors Matakaitus,
Chapman and Sullivan. The motion was seconded by Lt. Governor Esquivel and carried.

Nominations and Election to the Personnel Committee:
   a) The following Lt. Governors accepted nominations to the Personnel Committee:
      Leitzman and Hines.

Lt. Governor Matakaitus made a motion to confirm the appointment of Lt. Governors Leitzman and
Hines. The motion was seconded by Lt. Governor Chapman and carried.

Lt. Governor Report Deadlines:
Executive Director Winternheimer reminded the Board Members that to qualify for eligible
reimbursement for the District Convention, they must submit their reimbursement request
by September 30, 2012. She reminded the Board that the District operates on a Modified Cash
Accounting basis and no checks can be written for 2011-12 expenses in the 2012-13
administrative year. Reimbursement requests filed after September 30th will be forfeited.
Executive Director Winternheimer also reminded the Lt. Governors of their required reporting
obligations:

   a) Report of Training and Contact Visits and Reimbursement Request (2 forms)
      Due December 1, 2012. Reimbursement request must be submitted with report. Reports
      more than 30 days delinquent are ineligible for reimbursement.
   b) Report of Official Club Visit & Reimbursement Request (2 forms)
      Due March 31, 2013. Reimbursement request must be submitted with report. Reports
      more than 30 days delinquent are ineligible for reimbursement.
   c) Report of Official Board Visit & Reimbursement Request (2 forms)
      Due May 31, 2013. Reimbursement request must be submitted with report. Reports
      more than 30 days delinquent are ineligible for reimbursement.
   d) Verification of Division Election Reports of 2013-14 & 2014-15 Lt. Governors, and
election of Foundation Trustee in odd numbered divisions.
      Final Due Date: March 30, 2013. Preferred Due Date: February 15, 2013.
   e) Report of Club Elections
      Report due from clubs by June 1, 2013. Elections to be held between March 15th and April
      30th.
   f) Lt. Governor’s Monthly Report of Activities
      File a written report of your activities with your Lt. Governor Liaison by the 15th of each
      month.

Board Meeting in Vancouver, British Columbia
Lt. Governor Peacock made a motion to approve holding the third official Board of Trustees
meeting in conjunction with the Kiwanis International Convention in Vancouver, British Columbia.
The motion was seconded by Lt. Governor Ledbetter. After a lengthy discussion, Lt. Governor
Peacock withdrew the motion. Lt. Governor Chapman then made a motion to hold the third official Board of Trustees meeting at the District Office in Sanford, FL on May 4, 2013. Lt. Governor Leitzman seconded and the motion carried.

**Items Remaining from 2011-12 Board / Unfinished Business:**

a) **Long Range Strategic Planning Committee:**
   Lt. Governor Ledbetter made a motion that the Long Range Strategic Plan be removed from the table, as carried by the 2011-12 Board. The motion was seconded by Lt. Governor Lockhart and carried.
   Lt. Governor Thrasher made a motion that the Long Range Strategic Plan be reviewed and revised by committee and that the revised plan be submitted to the Board for review at the Mid-Winter Conference Board Meeting on February 15, 2013. The motion was seconded by Lt. Governor Hooks and carried.
   Lt. Governor Smith accepted the nomination to the Long Range Strategic Planning Committee.
   Lt. Governor Hines made a motion to confirm the appointment of Lt. Governors Smith. The motion was seconded by Lt. Governor Yergovich and carried. The Committee Chair is Past Lt. Governor Jeremy Richl.

b) **Motion to grant participation in Kiwanis District Board to Foundation President, President Elect and Vice President:**
   Past Governor Lee made a motion to grant the right of full participation, with full voting privileges, in the Florida Kiwanis Board Meetings to the Foundation President, President-elect and Vice President. The motion was seconded by Past Governor Tom Ramiccio and carried. A motion to amend the FL District Bylaws, Article VI, Section 6 will be recommended by the 2012-13 Board of Trustees to the 2013 House of Delegates.

c) **Motion to accept the report of Investigative Committee**
   The 2011-12 committee assigned to investigate ongoing concerns in Division 25 reported that they found no adverse findings. Lt. Governor Ledbetter made a motion to accept the report. Lt. Governor Yergovich seconded and the motion carried.

**New Business:**

a) **Motion to grant emeritus status**
   Past Governor Lee made a motion to grant emeritus status to Executive Director/District Secretary George Langguth. Past Governor Donna Parton seconded and the motion carried.

b) **Motion to appoint Division 25 Administrator**
   In light of the vacant Lieutenant Governor’s position in Division 25, Governor Whetsell requested authorization to appoint an Administrator. Lt. Governor Matakaitus made a motion to approve the request to appoint which was seconded by Lt. Governor Clemetson. The motion carried.
MINUTES OF THE FIRST OFFICIAL MEETING OF THE 2012-2013 BOARD OF TRUSTEES OF THE FLORIDA DISTRICT OF KIWANIS INTERNATIONAL TAMPA MARRIOTT WATERSIDE RESORT AND MARINA, TAMPA FLORIDA FLORIDA BALLROOM 1-3,
10:30 A.M., SUNDAY, AUGUST 12, 2012

Remarks by CKI Governor:
In the absence of CKI Governor Sara Fruithandler due to her father's death, CKI District Secretary Victor Roa gave an organizational update and thanked Kiwanis for its support. He reminded us that Kiwanis provides them with the leadership opportunities that help them grow as individuals and as part of the K-family.

Remarks by Key Club Governor:
Governor Sam Kerce gave an organizational update and thanked Kiwanis for its support and his Key Club Board for their participation and their professionalism throughout the weekend.

Remarks by Florida Kiwanis Foundation President:
President Don Fincout gave a Foundation update and pledged the Foundation's continued support to our Service Leadership Programs and to Kiwanis. He asked that the lieutenant governors help the trustees in the divisions and help the divisions requesting and receiving Grants. He further stated that the Foundation appreciates the opportunity for the Foundation to be represented at your Board Meetings and looks forward to the time that they will be voting participants.

Goals for Conferences and Conventions:
Lt. Governor Hooks made a motion to establish the following goals for Conferences and Conventions in 2012-13. Lt. Governor Esquivel seconded the motion.
   a) 300 registered for Kiwanis International Convention in Vancouver, B.C., Canada June 27-30, 2013
   b) 800 registered for District Convention in Jacksonville, Florida August 1-4, 2013
   c) 500 attending Kiwanis International President’s Visit and Mid-Year Conference February 15-16, 2013
Governor Whetsell stated that FL District cruise to Alaska following the International Convention has the potential of raising $10,000 for the District. He further urged the Board to remember that these events are the responsibility of the Board and that we should be striving for maximum participation.

Remarks by International Board Counselor:
International Trustee Jane Erickson offered all of her resources and pledged her complete support to the Lieutenant Governors and the District. Trustee Erickson encouraged us to Educate, Engage and Empower and to make use of all of the activities available. She stated that she had received requests for twelve events including Key Club, CKI, club anniversaries and more. While she would like to honor these requests, they will need to be run through Governor Whetsell. She closed by reminding us to, above all, have an amazing experience this year.

Closing Comments:
Governor Whetsell thanked Key Club Governor Kerce, CKI District Secretary Roa and Foundation President Fincout. He congratulated and thanked Trustee Erickson on her counsel, her enthusiasm and her friendship. He thanked Executive Director Langguth and his staff, Ann, Jose
and Drew and he encouraged Governor-elect Cantrall and Treasurer Gugliuzza to take notes and observe everything they can. He remarked that their turn would come much more quickly than they realize. He concluded with “It’s time for us to adjourn our first Board Meeting...It’s Time to Reach for the Rainbow and Make Dreams Come True”.

Adjournment:
There being no further business, Governor Whetsell adjourned the meeting at 1:35 p.m.

Certification:
Copies of these Minutes have been forwarded to Kiwanis International Executive Director Stan Soderstrom; Kiwanis International Governance Specialist, Diana Rader O’Brien; Thomas Tschopp, Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP., Kiwanis’ officially designated Certified Public Accountants; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773 & 3116.

Melanie J. Winternheimer, Executive Director/District Secretary
The Florida District of Kiwanis International