Call to Order:

The Second Official Meeting of the 2006-2007 Board of Trustees of the Florida District of Kiwanis International was called to order at 1:15 p.m. by Governor Yorston.

Pledge of Allegiance:

Treasurer Liddell led the Pledge of Allegiance.

Invocation:

The invocation was given by Governor-elect Mark Taylor.

Roll Call:

Executive Director Langguth’s roll call recorded the 2006-07 District Board Members’ attendance:

2006-07 Trustees Present:

Governor H. Phillip Yorston
Governor-elect Mark C. Taylor
Immediate Past Governor Donna M. Batelaan
Past Governor William E. Rushing
Past Governor Robert W. Fowinkle
Treasurer David A. Liddell, Jr.
Executive Director George F. Langguth
Division 1 Lt. Governor Ron F. Grissom
Division 3 Lt. Governor Nancy Shank
Division 4 Lt. Governor William M. Pepper
Division 5 Lt. Governor Rande M. Le Fevre
Division 6 Lt. Governor James V. Crum, II
Division 7 Lt. Governor Allen D. Whetsell
Division 8 Lt. Governor John Swyers
Division 9 Lt. Governor Harold Cummings
Division 10 Lt. Governor David M. Schmitt
Division 11 Lt. Governor Marty Hindsley
Division 12 Lt. Governor Nadine S. Nickeson
Division 13 Lt. Governor Edwin A. Lee
Division 15 Lt. Governor Joseph L. Claxton
Division 16 Lt. Governor Cindy Miller
Division 17 Lt. Governor Rod Rawlings
Division 18S Lt. Governor Carl Gerace
Division 19 Lt. Governor Wally V. Cordell
Division 21 Lt. Governor Matt Sheehan
Division 22 Lt. Governor Barry Young
Division 23 Lt. Governor Errol C. Hanson
Division 24 Lt. Governor Richard Falcon
Division 25 Lt. Governor Carmen Calzon
Division 26 Lt. Governor Yvette E. Neil

**2006-07 Trustees Absent:**

Division 2 Lt. Governor Matt C. Dryden
Division 14 Lt. Governor Joseph M. Tomaino
Division 18N Lt. Governor Richard Graveley
Division 20 Lt. Governor Daniel P. Hyndman

**Quorum:**

Executive Director Langguth confirmed the presence of a quorum of the 2006-07 District Board for the conduct of business.

**International Representation:**

The Kiwanis International Board was not represented at the Board Meeting. No members of Kiwanis International staff attended the meeting.

**Acknowledgement of Guests:**

Governor Yorston acknowledged the Florida Kiwanis Foundation guests observing the Florida Kiwanis Board of Trustees Meeting. He reminded the Board that the Foundation had met in the morning and thanked the Foundation for joining the Board for lunch.

**Approval of August 27, 2006 Board Minutes:**

Lt. Governor Lee made a motion to approve the Official Minutes of the August 27, 2006 District Board Meeting. The motion was seconded by Lt. Governor Hanson and carried.

**Receipt of Annual Audit and Approval of Financial Reports and Budgets:**

Governor-elect Taylor reviewed the 2005-2006 Audit conducted by Osburn, Henning and Company, Certified Public Accountants, P.A., which was distributed to the Board on January 18, 2007. He stated that the District ended the year with an improved financial position and that the District received a clean audit report.
Lt. Governor Gerace made a motion that the Board officially receive the 2005-06 Financial Audit. The motion was seconded by Lt. Governor Swyers and carried.

District Treasurer Liddell reviewed the 2006-07 Year-to-Date Financial Report through 12-31-06 with the Board. He stated that the 3 period billing cycle was causing a temporary cash flow shortage which would probably run through the spring and possibly into the summer before leveling off. Following a brief exchange of questions and explanations, Lt. Governor Calzon made a motion to officially receive the 2006-07 Year-to-Date Financial Report through 12-31-06. The motion was seconded by Lt. Governor Gerace and carried.

District Treasurer Liddell called for the approval of 2006-07 Key Club District Operational and Meetings and Convention Budgets distributed to the Board. Lt. Governor Lee made a motion to approve the Key Club budgets. The motion was seconded by Lt. Governor Hanson and carried.

District Treasurer Liddell informed the Board that Circle K (CKI) had not adopted or developed a budget for 2006-07 and that until a new budget was adopted and approved by the Circle K Board and the Kiwanis District Board that CKI would still continue to operate on the 2005-06 CKI District Budget.

**Club Report & Dues Delinquencies:**

Executive Director Langguth informed the Board of the Charter Revocation of the Kiwanis Club of Chiefland, K13623 (Div. 6) and the Charter Surrender of the Kiwanis Club of Jupiter Sunrise K15770 (Div. 20).

District Treasurer Liddell reviewed the Cumulative Balance Due report prepared and distributed to the Board and asked the Lt. Governors to investigate the outstanding delinquencies with the respective clubs. Treasurer Liddell and Executive Director Langguth advised the Board that Kiwanis International experiences processing delays that may cause the reports to be inaccurate. Lt. Governors were advised to use them primarily as a means of opening dialog with the delinquent clubs.

**Lt. Governors’ Filing Dates, Deadlines & Requirements:**

Executive Director Langguth addressed the delinquent Reports of Training and Contact Visits which were due on December 1, 2006. He stated that requests for reimbursement must be filed by the report deadline in order to receive reimbursement.

Executive Director Langguth reminded the Board that there are three reimbursement options. #1. Request reimbursement. #2. Waive reimbursement. #3. Apply reimbursement to the Honorary Lifetime Trustee Program. He stated that that HLT program is an endowment fund for the maintenance of the District Office and replacement of furniture, fixtures and capital improvements of the office. He clarified that in most cases the annual reimbursement to the Board would not equal the required
HLT contribution of $1,000.00 and that it would be the responsibility of anyone wishing to apply reimbursement to the Honorary Lifetime Trustee Program to honor and complete the HLT pledge until it is fully paid. The minimum $250.00 annual payment is required and there is a 4 year maximum time limit for full payment. He also explained that the HLT is not a District or International Life Member Dues program and that it does not offer any relief from dues payment and that the contributions are not tax deductible.

Executive Director Langguth reminded the Board that the Report of Official Club Visits and requests for reimbursement are due March 15, 2007 and that the Report of Official Board Visits and request for reimbursement are due May 31, 2007.

**2006-07 Kiwanis Membership and New Club Growth Progress Report:**

Governor Yorston congratulated Lt. Governor Schmitt and Lt. Governor Lee on the two new Kiwanis clubs built since October 1, 2006: Hunters Creek and First Unity, respectively.

Lt. Governors reported new club building progress in Belleview, Winter Park, Dr. Phillips, South Pasadena/Gulf Coast, Cooper City, Coconut Grove/Miami, Cutler Bay and Minneola. Plans for other locations are not as far advanced.

Governor Yorston reiterated his call for continued emphasis and promotion on Membership Growth & Retention. He stated that the only way for the District to experience positive growth was through the combination of new club building, membership recruitment (including a much greater emphasis on membership diversity) and membership retention. Governor Yorston pointed to the unacceptable rate of member resignations in the first two years of membership.

Governor Yorston praised Lt. Governor Calzon and Lt. Governor Schmitt in the area of Kiwanis-Family Growth through the chartering and reactivation of Service Leadership Program clubs particularly in Division 10 and Division 25. He congratulated others on their progress but said that Kiwanis International had especially singled out these two Divisions and Lt. Governors for national recognition.

**International Convention in San Antonio, TX, July 3-7, 2007:**

Governor Yorston reminded the Board of the meetings and activities schedule and informed them that their participation in all functions was expected and that their participation in the Board Meeting, the Florida District Caucus and all 3 Delegate Sessions was a requirement for reimbursement.

Florida Kiwanis District Board Meeting – Tuesday, July 3, 2007 – 1:00 p.m. – Salon Del Ray South Ballroom, Hilton Palacio Del Rio Hotel

Steering Committee Meeting – Tuesday, July 3, 2007 10:00 a.m. - La Vista Room, Hilton Palacio Del Rio Hotel (Open to Members of the Steering Committee Only.)
Florida Kiwanis District Caucus – July 4, 2007 – 6:30 a.m. – Salon Del Rey Ballroom, Hilton Palacio Del Rio Hotel

Governor Yorston reminded the Board that the Florida District had been assigned a Convention Goal of 560 Registrants by Kiwanis International.

Executive Director Langguth stated that Board Reimbursement of up to $450.00 per Board Member would be made following the convention provided that Board Members attended the District Board Meeting in its entirety, the District Caucus and the Delegate Sessions. Attendance is required to qualify for reimbursement.

Governor Yorston and Executive Director Langguth informed the Board, that per its request, a district dinner had been contracted with Enchanted Springs Ranch, in Boerne, Texas, on July 4, 2007. Enchanted Springs Ranch is approximately 45 minutes from San Antonio. Motor Coach departures are tentatively scheduled for 6:00 p.m. The cost per person is $50.00, if paid by April 15.

**District Convention in Marco Island, Florida – August 23-26, 2007:**

Governor Yorston and Executive Director Langguth reminded the Board of the following events at the District Convention at the Marco Island Marriott Golf and Tennis Resort and Spa.

a. Board Mtg. Thursday, August 23, 1:00 pm.
b. VIP Dinner – Thursday, August 23, for 2006-07 Board, 2006-07 Chairmen, Past Governors and Spouses
c. Formal Retirement – Saturday, August 25. Black tuxedos and accessories for men. Rental forms will be available.
d. Credentials/Registration Assistance will be needed. A volunteer form will be mailed in the spring.
e. Convention Quotas - 10% of division membership, plus spouses.
f. Sunday Memorial Program – submit names of deceased Kiwanians since 8-15-06 - deadline for submission of names 8-1-07.
g. Caring Corner contributions are being sought by Nancy Liddell, wife of District Treasurer Liddell. Volunteers will also be needed to work in the caring corner. Lt. Governors are asked to promote the Caring Corner throughout the division.
h. Convention Program Book Advertising - Governor Yorston reminded the Board that each member was asked to secure 3 pages of convention advertising for the convention program book. This is an $11,000.00 income item. He added that since much of the money from ornament sales were credited to the 2005-06 budget, that this item becomes even more important.
**Report of Governor’s Official Visits:**

Governor Yorston thanked the Lt. Governors who had already hosted his Official Visits. He spoke of some of the unique venues and entertainment and the participation of members from our Service Leadership Programs. Governor Yorston said that he looked forward to his remaining visits.

**Kiwanis Education Day:**

Governor Yorston provided an update on Kiwanis Education Day and stated that he believed approximately 700 people had been involved on Education Day in the divisions. He explained that he had empowered the Lt. Governors to assess the educational and service needs in their divisions and to come up with the best possible activity to address those needs. Governor Yorston said that he was, without exception, pleased with the success of the program.

**Florida Kiwanis Mid-Year Conferences:**

Governor Yorston and Executive Director Langguth provided updated information on the Mid-Year Conferences participation and programs. They discussed the unique venues and planned activities and the tremendous educational and economic value of the event. They reminded the Lt. Governors that they could view registration updates through the Lt. Governor log-in at www.floridakiwanis.com.

**Sponsors for the Objects of Kiwanis in The Florida Kiwanian:**

Governor Yorston asked the Board to continue promoting the sponsorship of the Objects of Kiwanis in *The Florida Kiwanian*. He asked every Board Member to consider becoming an Objects Sponsor for only $100.00 for 6 issues or renewing their sponsorship when it comes up for renewal. He reminded the Board that this was the District’s only source of additional funding for the publication because of contractual concessions with the publisher.

**Board Authorization to Purchase One Thousand 2007 Florida Kiwanis Lighthouse Ornaments:**

Governor Yorston reviewed the success of the 2006 Kiwanis Lighthouse Ornament sale. He stated that only a small quantity of the 4,000 2006 ornaments remained unsold. He stated that he had offered the top selling division the choice to designate the Florida Lighthouse for 2007. Division 23 earned that distinction.

Governor-elect Taylor said that while he did not object to the purchase of a limited quantity of 2007 lighthouses to be sold by the 2006-07 District Board by October 1, 2007, he did not plan on making the sale of lighthouses an expectation of the 2007-08 Board or a part of his 2007-08 budget. He said that he believed there were probably fairly large quantities of 2006 ornaments, paid by Board Members, not yet sold.
Governor Yorston asked the Board if it thought that it could collectively sell 1,000 ornaments before its term expired. There was general consensus leading to the following motion, **Lt. Governor Gerace made a motion to authorize the purchase of 1,000 2007 Lighthouse ornaments.** The motion was seconded by Lt. Governor Young and carried.

**2007-08 Fund Raising Interclub Cruise Authorization to Cover Cabin Deposits:**

Governor-elect Taylor informed the Board that he would be proposing a fund-raising “Interclub Cruise” in 2007-08. He stated that he would solicit proposals for the cruise, which he hoped would contain stops in the Cayman Islands and possibly the Turks and Caicos Islands. He reminded the Board that the Florida District has member clubs on these islands. Governor-elect Taylor expressed a fund raising goal of $10,000.00, but stated that Kiwanis would have to make fully refundable cabin deposits once a cruise line and/or agent was selected. Governor-elect Taylor asked for authorization to explore and promote the cruise and for the payment of cabin deposit funds from Kiwanis surplus funds, during the 2006-07 administrative year.

**Lt. Governor Calzon made a motion that the Board authorize the payment, from Kiwanis surplus funds of up to $7,000.00 to be used for cabin deposits for the Florida District Interclub Cruise.** The motion was seconded by Lt. Governor Whetsell and carried.

**2008 District Convention Friday Night Entertainment Line Item Expenditure:**

Governor-elect Taylor informed the 2006-07 District Board that he would be proposing a major Friday night entertainment event in 2008 and that since the 2006-07 District Board would be asked to approve the 2007-08 Operational Budget in July or August, he wanted to share his intention to budget up to $20,000.00 for Friday night entertainment in 2008.

Governor-elect Taylor said that he had some entertainment prospects, but primarily wanted the Board to authorize the line item so that he and Executive Director Langguth could begin pursuing performers and contracts.

**Lt. Governor Gerace made a motion to authorize Governor-elect Taylor and Executive Director Langguth to pursue and execute contracts, in an amount not to exceed $20,000.00, for the Friday night entertainment at the Florida District Convention in 2008.** The motion was seconded by Lt. Governor Whetsell and carried.

**Authorization to Research and Contract Florida Kiwanis District Dinner at the 2008 International Convention in Orlando:**

Governor-elect Taylor asked the Board if it wished Executive Director Langguth to
explore venues and pricing for a Florida District dinner during the 2008 Kiwanis International Convention in Orlando. He stated that he thought that the Florida delegation enjoyed a group dinner activity and that it enhanced the convention experience and district unity. He stated that he wished Board authorization to execute a contract securing the facility, if a venue was chosen and an acceptable contract could be negotiated.

Lt. Governor Whetsell made a motion authorizing the District to explore possible dinner/entertainment venues and to execute the 2008 contract once negotiations were completed. The motion was seconded by Lt. Governor Hanson and carried.

Appointment of Committee to Investigate Kiwanis Governance concepts:

Governor Yorston explained that Kiwanis International was continuing to explore possible governance alternatives to more effectively manage and govern the organization. He stated that several Districts had sought and gained Kiwanis International Board approval for changes in Kiwanis District Board/Representative structure. He said that he thought it was prudent to appoint a Committee to investigate alternative governance structures of other Districts. He stated that this Committee would not only review possible changes in Florida District structure but would look at proposed Kiwanis International structural and electoral changes and make recommendations to the Florida Kiwanis District Board of Trustees. He said that the work of this Committee would not conflict with the Steering Committee.

Governor Phil surrendered the Chair and made the following motion:

Governor Yorston made a motion that Governance Concepts be referred to the Long Range Finance Committee, with two additional appointees by the Governor, Governor-elect and Immediate Past Governor. The two additional appointees would address only areas of restructure. Lt. Governor Claxton seconded the motion. The motion failed, following considerable discussion.

Lt. Governor Gerace made a motion that the Governor, Governor-elect, Immediate Past Governor and the District Treasurer each make three (3) appointments to the Kiwanis Governance Committee and that there be no rotation of the Committee with the change of administrative years in order to assure continuity. The motion was seconded by Lt. Governor Grissom and carried.

Approval of Appointment of Past Governor Bill Rushing as Key Club and CKI Financial Counselor for 2007-08:

Governor-elect Taylor stated that he wished to appoint Past Governor Bill Rushing to serve as Financial Counselor to both Key Club and Circle K (CKI) for 2007-08. He stated that Bill would work closely with Executive Director Langguth and Key Club Administrator Cantrall and CKI Administrator Shrack in preparing and overseeing the budgets of the respective Service Leadership Programs.
Governor-elect Taylor made a motion to approve the appointment of Past Governor Bill Rushing as Key Club and CKI Financial Counselor for 2007-08. The motion was seconded by Lt. Governor Schmitt and carried.

**Governor’s Closing Remarks:**

Governor Yorston thanked the Board for its participation. He applauded the outstanding work and encouraged continued effort toward growth and distinction. He reminded the Board that it was only one-third of the way through the year and that the prospects for success were unbelievably positive, provided everyone stays on task and looks at the big picture, rather than becoming distracted with less important matters.

**Motion for Adjournment:**

There being no further business, Lt. Governor Gerace made a motion to adjourn. The motion was seconded by Lt. Governor Miller and carried.

**Certification:**

Copies of these Minutes have been forwarded to Kiwanis International Executive Director, Rob Parker; Kiwanis International Governance Specialist, Diana Rader O’Brien; Sarah Taft, Osburn, Henning and Company, Certified Public Accountants, P.A., Kiwanis’ officially designated Auditors; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773-8116.

George F. Langguth, Executive Director/District Secretary
The Florida District of Kiwanis International

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