Call to Order:

Governor Donna Parton called the meeting to order at 1:05 p.m.

Pledge of Allegiance:

District Treasurer Eddie Lee led the Pledge of Allegiance.

Invocation:

Governor-elect Tom Ramiccio gave the invocation.

Roll Call:

Executive Director Langguth’s roll call recorded the 2009-10 District Board Members’ attendance:

2009-10 Trustees Present:

Governor Donna Parton
Governor-Elect Tom Ramiccio
Immediate Past Governor David Liddell
Past Governor Mark Taylor
Past Governor Phil Yorston
Treasurer Eddie Lee
Executive Director George Langguth
Division 1 Lt. Governor George Crews
Division 2 Lt. Governor Russ Mathis
Division 3 Lt. Governor Donna Wells
Division 4 Lt. Governor Steve Hart
Division 6 Lt. Governor Judy Moore
Division 7 Lt. Governor Alan Burton
Division 8 Lt. Governor Darrel Oppedal
Division 9 Lt. Governor Nick Nichols
Division 10 Lt. Governor Gene Leonard
Division 11 Lt. Governor Tom Miesmer
Division 12 Lt. Governor Lou Remz
Division 13 Lt. Governor Markus Mittermayr
Division 14 Lt. Governor Jim McDaniel
Division 15 Lt. Governor Brian Knowles
Division 16 Lt. Governor Michael Farley
Division 17 Lt. Governor Brenda Rogers
Division 19 Lt. Governor Donna Williamson
Division 20 Lt. Governor Audrey Arthur-Rao
Division 21 Lt. Governor James Banaeian
Division 22 Lt. Governor Don Smith
Division 23 Lt. Governor Richard Entin
Division 24 Lt. Governor John Blum
Division 25 Lt. Governor Carmen Calzon

2009-10 Trustees Absent:
Division 5 Lt. Governor Skeeter Key
Division 18N Lt. Governor Brooke O’Malley
Division 18S Lt. Governor Norma Stephens
Division 26 Lt. Governor Bruce Ross

Quorum:
Executive Director Langguth confirmed the presence of a quorum for the conduct of business.

International Representation:
The Kiwanis International Board and Office was represented at the Board Meeting by Board Counselor Jerry Peuler, appointed by International President-designate Sylvester Neal as 2010-11 Board Counselor to the Florida District.

Others Present:
Florida Kiwanis Foundation President Keith Forehand
Florida District Key Club Secretary Rachel Braziel

Acknowledgement of Guests and Opening Comments:
Governor Parton thanked the guests and the Board for attending. She reminded the Board that there were 5,160 minutes remaining in its term in office and that many things can still be achieved. She expressed her gratitude to the Board, commending it on being good stewards of the district’s finances. Governor Parton said that the “drama” had been relatively minimal and that it had been a very strange year for her and Bob and her family, but that she had much to be grateful for.

Approval of June 24, 2010 Board Minutes:
Lt. Governor Oppedal made a motion to approve the June 24, 2010 Board Minutes. The motion was seconded by Lt. Governor Nichols and carried.

Approval of Year-to-Date Financials through July 31, 2010:
District Treasurer Lee made a motion to approve the year-to-date financials through July 31, 2010. The motion was seconded by Lt. Governor Remz and carried.
Motion to Defer Approval of 2010-11 Key Club Budgets:

Treasurer Lee made a motion to defer approval of the 2010-11 Key Club Budgets until the Board had discussed the use of the surplus Key Club revenue under New Business item 11D. The motion was seconded by Lt. Governor Knowles and carried.

Approval of 2010-11 Circle K Budgets:

Treasurer Lee made a motion to approve the 2010-11 CKI Budgets. The motion was seconded by Lt. Governor Farley and carried.

Close of Fiscal Year on September 30, 2010:

Treasurer Lee reminded the Board that the District operates on a modified cash basis accounting system and therefore, any eligible requests for reimbursement must be received by the District Office no later than September 30, 2011 or reimbursement will be forfeited.

Discussion on Financial Future of the Florida District:

Treasurer Lee reminded the Board that the last dues increase from $20.00 - $30.00 was approved in 2001 to be implemented over two years. The membership in 2001 was 11,381 members. He suggested that the dues were forecast to last for five years. Treasurer Lee said that our current membership was down approximately 2,081 members and that the loss of dues revenues over that period reflected a $62,000.00 loss in revenue annually. Despite the significant loss of revenue the District has been able to maintain its financial position due to strong fiscal management. He said that the District needs to propose a dues increase in 2011. Treasurer Lee recommended an increase from $30.00 to $42.00 in 2011-12 and beyond. $1.00 per month, or 3.3 cents per day.

The District will begin addressing the need for financial adjustments in the House of Delegates in the reports of Executive Director Langguth and Treasurer Lee and in an open discussion in a special workshop on Saturday. Treasurer Lee said that the District would begin a year long discussion and education strategy to assure that clubs are aware of the needs of the District and steps taken by the Board to contain/reduce expenses, including membership growth and non-dues based revenue. Treasurer Lee stated that he firmly believes that Kiwanians are reasonable people who will make the right decisions if they are simply told the truth and had a chance to offer their input.

Executive Director’s Report:

Executive Director Langguth highlighted his written report to the Board which had been distributed to each Board Member prior to the meeting. He concurred with Treasurer Lee’s assessment of the need for a dues increase and stressed that a $12.00 increase would suffice only if we can stem the membership losses. He said that without maintaining membership it would be difficult to maintain dues for years.
Executive Director Langguth also suggested a serious need to have Lt. Governors file monthly reports of their activities and club and board visits. He said the required reporting was too little, too late and that if we are to help serve and strengthen our clubs we must become aware of problems/concerns as they arise, not months later. Our reliance solely on required reports and on electronic communication has weakened the links of our communication chain. He urged the Board to recommend to its successors that more time be spent in direct contact with the clubs through personal visits and or phone contacts. He encouraged a dramatic shift back to personal contact and information exchange as a means of improving/strengthening relations.

Executive Director Langguth stated that the Investment Committee would be meeting tomorrow to recommend funds transfers from low interest checking and money market accounts into higher yield investments under the supervision of Investment Chair Bob Parton and Terry Carr of Raymond James Financial Services, the District’s Investment Consultant.

Executive Director Langguth reminded the Board Members of their convention responsibilities, including meetings, convention registration and credentials assistance and he outlined the Retirement and Installation Dinner program. He also congratulated the Board on its accomplishments and thanked the Board for its support.

**New Club Building and Membership Progress:**

Governor Parton stated that she was very excited about New Club Building in the following divisions. She said that when we charter 8 or 9 clubs this year, we should have positive growth:

- Division 3 - Wells: Bradfordville is organizing.
- Division 9 - Nichols: Tavares-Safe Harbor is organized.
- Division 14 - McDaniel: Greater Tampa Bay is organized.
- Division 18S – Stephens: Knight Owls North Port is organized.
- Division 16 – Farley: Indiantown working with Bob Parton
- Division 23 – Entin: North Fort Lauderdale working with Bob Parton
- Division 10 – Leonard: Orlando area working with Gary
- Division 19  -  Williamson: Trenton – Getting Close

Governor Parton reported that the District was down approximately 167 members. She stressed that it is ok to accept members who have limited time and resources. Encourage members to continue their membership. Every person can contribute something to Kiwanis, from busy young professionals to retired members who still support Kiwanis as much as possible. Governor Parton thanked Membership Retention Chair Bob Randolph for his work in member orientation and retention.

**Report of Investment Committee:**

Governor Parton called on the District’s Investment Consultant Terry Carr of Raymond James Financial Services to update the Board on the progress of our investments. Terry Carr reviewed the performance of the two Raymond James investment accounts since 2005. Since the inception of the accounts, the combined growth has been 84.316%, much greater than all other market indicators including the Dow Jones Industrial Averages and the S&P 500 Index. Carr stated that he would be making investment recommendations to the Investment Committee tomorrow for both Kiwanis and Key Club.
Lt. Governor Leonard made a motion to receive the report of the Investment Committee prepared by District Investment Consultant Terry Carr. The motion was seconded by Lt. Governor McDaniel and carried.

State of the Florida District of Key Club:

Governor Parton called on Key Club District Administrator David McCampbell to give a special report on the state of the Florida District of Key Club to precede the discussions under new business.

Administrator McCampbell gave an overview of Key Club events that have occurred during the 2009-10 Kiwanis administrative year. Key Clubs membership is now at 16,378 paid members, an increase of 2,000 members over last year, or 14%. This is the largest membership in the history of Key Club. We have 328 charters, 320 are active. The Florida Key Club District is second largest district in the number of clubs behind California-Nevada-Hawaii and third in total membership, behind California-Nevada-Hawaii and 27 members behind the Texas-Oklahoma District. Key Club built 23 new clubs in the Kiwanis administrative year. Most importantly in 2009-10 Key Club provided 290,516 service hours and 51,201 service hours since April.

Key Club currently has about $100,000.00 in convention loss reserves; $120,000.00 in operating funds and $5,000.00 in the Florida Opportunities Fund (FLOF). We had our largest convention in history in April, 2010 with 1900 attendees. Florida Key Club is over budget in income and under budget in expenses. Administrator McCampbell attributed two primary factors in the convention’s success: the high level of involvement of the students and the expertise of convention coordinator Bob Parton.

The Key Club Board consists of 43 student trustees and 15 Kiwanis Committee members. We have vacancies in Divisions 5 and 11 and Key Club needs your help in securing student leaders. Weakness perpetuates weakness and these divisions are historically week.

In June, Key Club Governor René Miller was selected by Kiwanis International President Paul Palazzolo to travel to the Philippines to kick off the ELIMINATE: Maternal and Neonatal Tetanus campaign.

In July, David Valasquez was elected as International Trustee at the International Convention in Memphis, TN.

Key Club Governor Miller created a Board initiative to translate several Key Club documents into Spanish to allow for bi-lingual participation. Key Club International was unable to address the problem. Administrator McCampbell indicated that the Key Club District Board is committed to a Key Club service mission trip to Guatemala next summer.

Key Club has offered to explore a fund raising effort at one of Florida’s theme parks to benefit The Florida Kiwanis Foundation in appreciation of its years of generosity to Key Club.

This current Key Club District Board is perhaps the strongest, most visionary and active Boards in the history of the Florida District of Key Club International. As good as last years Board was, this years Board has stepped it up considerably.
If Kiwanis can attract these young leaders in the future our success is assured.

The Key Club Board and the Key Club Kiwanis Committee is asking you to look at our record of accomplishments, our dedication and to listen to the Board’s plans as Governor Miller has outlined them for you in his written report. He asked the Kiwanis Board to support the requests of the Key Club Board that are being brought before you.

**Florida Kiwanis Foundation’s, CKI’s and Key Club’s Representation to the Kiwanis Board:**

Governor Parton reminded the Board that the Florida District of Kiwanis has always encouraged representation by the Foundation President, the Key Club Governor and the Circle K Governor as a matter of practice, but suggested that Florida Board Policies should reflect that the Foundation President, the Key Club Governor and the Circle K Governor have the right of full participation in Kiwanis Board Meetings, except for voting privileges. Lt. Governor Leonard made a motion to insert the recommended wording into Kiwanis Board Policies. Lt. Governor Remz seconded the motion which carried.

**Background Checks for Adult Key Club Convention Registrants and Chaperones:**

Lt. Governor Burton made a motion to adopt the Key Club Background Check Procedure set forth below and to incorporate it into Kiwanis Board Policies and Procedures. The motion was seconded by Lt. Governor Entin and carried:

**ARTICLE XVI. BACKGROUND CHECKS FOR ADULT KEY CLUB CONVENTION REGISTRANTS AND CHAPERONES.**

**Section 1. Adult Background Checks**

To further elaborate on Kiwanis International Procedures, Section 600, Subsection 432.7 – Background Checks: It shall be the Policy of the Florida District of Key Club and Kiwanis to require background checks on all adults registered for Key Club District Convention or otherwise acting in the capacity of chaperone for any one or more Key Club members. Background check requirements may be met by any of the following:

**First**--Any adult who has been cleared by the school from which a chaperoned Key Club member attends will be considered in compliance with this Policy if the school or school district to which that school belongs has a background check procedure in place to qualify adults to be overnight chaperones and the school’s principal certifies in writing that the adult has met said requirement. The background check must be conducted at a level that meets the minimum standards required by the Policies and Procedures of Kiwanis International.

**Second**--An employee of any school or school district that has a background check procedure in place that would qualify that employee to be an overnight chaperone to students of that school or any member school will be considered in compliance of this Policy if passing that background check is a requirement for employment by that school or school district and the school’s principal or designee certifies in writing that the school requires background checks for employment and that the adult chaperone has met said background check requirement. The
background check must be conducted at a level that meets the minimum standards required by the Policies and Procedures of Kiwanis International.

Third-- any non Key Club member 18 years of age, or older, will be considered in compliance with this Policy if the adult submits to and passes a confidential background check as provided by a vendor approved by the Florida District of Kiwanis International or its representative. The background check must be conducted at a level that meets the minimum standards required by the Policies and Procedures of Kiwanis International.

This policy requires the Key Club District Convention Committee to devise the forms and procedures necessary to acquire the documentation stated above, prior to the beginning of the Key Club District Convention.

Application for IRS 501 (c)3 Status for Florida District of Key Club International:

At the request of Key Club, Lt. Governor Entin made a motion for Florida Kiwanis District Board approval of the Florida District of Key Club International's pursuit of an IRS 501 (c)3 exemption, subject to the written approval of Kiwanis International and Key Club International. The motion was seconded by Lt. Governor Miesmer.

Following lengthy discussion, Past Governor Taylor made a motion to refer the matter to the Kiwanis Laws and Regulations Committee to investigate and report back to the Board for final action. The motion was seconded by Lt. Governor Blum and carried.

Florida Kiwanis Board Approval of Key Club’s 2010 Delegate Action and 2010-11 Key Club Budgets:

Lt. Governor McDaniel made a motion that the Kiwanis Board approve the Key Club Amendments approved by delegate action in the House of Delegates at the April, 2010 Key Club District Convention, including the use of surplus revenue from District Convention Funds or prior year’s unused operating funds. The motion was seconded by Lt. Governor Farley and carried with 22 favoring the motion and 6 opposing it.

District Treasurer Lee made a motion to approve the Florida District of Key Club budgets, including $15,000.00 for Internet infrastructure and development, $30,000.00 over two years. The motion was seconded by Lt. Governor Remz and carried.

Remarks by Florida Kiwanis Foundation President:

Florida Kiwanis Foundation President Keith Forehand addressed the Board. He said, Remember when I spoke to you 14 months ago and asked you to “imagine the possibilities if we worked closely together.” We have done that and our Boards are stronger and more united than twelve months ago. President Forehand thanked Executive Director Langguth for offering his services and the services of the District Office. He said the new partnership and centralized location were all greatly beneficial to both organizations. President Foreman indicated that 223 clubs had contributed to the Annual Club Giving Campaign. President Forehand indicated that more than 800 Kiwanians were Florida Kiwanis Foundation Sustaining Members. He said that 14 clubs had 100% sustaining members and said, imagine the possibilities if every member became Sustaining Members.
President Forehand added that it is your Florida Kiwanis Foundation’s Mission to support our Service Leadership Programs and to support the programs of our clubs, our divisions and our District.

Foundation President Forehand stressed that the Foundation was not concerned about the application of the Florida Kiwanis District for IRS 501 (c)3 status and that the Foundation would not be concerned if Key Club pursues the same classification. There is room for everyone. He asked the Board to attend the Foundation workshop on planned giving on Saturday afternoon. What will your Kiwanis Legacy be? That you served as Lt. Governor? or that you left a Legacy for the Children?

Remarks by Florida Key Club District Secretary:

Florida Key Club District Secretary Rachel Braziel thanked the Board on behalf of Key Club Governor René Miller for Kiwanis’ support throughout the year and especially at this meeting. You have been great mentors to us. Please encourage your successors to become involved with your Key Club and CKI officers. We can develop an even closer relationship.

Remarks by Kiwanis International Board Counselor:

Kiwanis International Trustee Jerry Peuler said, thank you for all that you do for Kiwanis. He stated that he was happy to be representing International President Paul Palazzolo and President-designate Sylvester Neal. He stated that he comes from the Capital District and that Brian Knowles was his CKI Governor when he was Governor. We are so proud of what our young people contribute, but we don’t say it often enough or loud enough.

Trustee Peuler stated that the Florida District has a sterling reputation throughout Kiwanis International. Whenever I am at the Kiwanis International Conventions, I try to get close to someone in an orange shirt because I know there is energy coming out of those orange shirts and it’s contagious. Your district is outstanding. I look forward to an exciting, well planned convention and to having the opportunity to visit with as many Florida Kiwanians as possible.

Trustee Peuler shared his experiences as Board Counselor assigned to the Key Club International Board and his admiraton of the contributions of these leaders and the promise they hold for Kiwanis’ future. He said what tremendous responsibility we place on the shoulders of these young people to represent 260,000 Key Clubbers. They make decisions that we are afraid to even consider. He stated that for years Kiwanis had been training the leaders of Rotary through Key Club and its graduating 2 million members. It is time that we begin building dynamic relationships with these outstanding youth to benefit Kiwanis. He confided, “I was a Key Clubber and didn’t even know what Kiwanis was until 25 years later. No one ever invited me to join Kiwanis as a young professional. We have to correct that.

Board Counselor Peuler reminded the Board that a great deal can be accomplished in the remaining days of 2009-10. He urged the Board to do everything possible to assure a smooth transition and to continue as leaders of Kiwanis well past the end of the year. He stated that we must continue demonstrating Kiwanis leadership, regardless of our titles or positions, through Kiwanis growth, or else the few of us left, will have to “pay” a lot more to be Kiwanians: We have to talk Kiwanis think Kiwanis, ask Kiwanis and share Kiwanis.
**Closing Comments:**

Governor Parton thanked the Board for its unselfish service. She shared that she had lots of different emotions. She reminded the Board of the Leadership Reception and Dinner at 6:00 p.m. and 6:30 p.m., respectively. Governor Parton said that she and Past Governor Bob would be hosting a reception in their suite, 1094, on Saturday, following the Farewell and Installation Banquet. Governor Parton asked each of us to share one thing we wanted to celebrate. Governor Parton concluded that she and Bob would be celebrating 45 years together next month, and their precious grandchildren.

**Adjournment:**

There being no further business, Governor Parton adjourned the meeting at 3:40 p.m.

**Certification:**

Copies of these Minutes have been forwarded to Kiwanis International Executive Director, Stan Soderstrom; Kiwanis International Governance Specialist, Diana Rader O’Brien; Thomas Tschopp, Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP., Kiwanis’ officially designated Certified Public Accountants; and permanently filed in the Official Records of the Florida District of Kiwanis International, Inc., at its headquarters at 5545 Benchmark Lane, Sanford, FL 32773-8116.

George F. Langguth, Executive Director/District Secretary
The Florida District of Kiwanis International